



The Quaderra Group specializes in the placement of technical and executive professionals in the energy and resource industries within Canada and around the globe. We utilize an innovative and proactive approach to reveal hidden talent to our clients and well-matched opportunities for our candidates. Our priority is to maximize the fit between companies and candidates. We look for the right fit – beyond the resume. This means we focus on getting to know YOU. This includes not only your skill set, but understanding what's important to you to help determine what you really want. We work for you – your satisfaction is our success.

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**JOB ID #: C11474**

**JOB TITLE: Technical Project Manager**

**POSITION LOCATION: Calgary**

**OPERATING AREA: WCSB, USA**

**Our Client:**

Our client is an internationally-owned, well-financed oil and gas producer with significant operations in Canada (BC, AB and SK) and the US (Montana, North Dakota and Wyoming). Current production is about 90,000 BOE, and the company has aggressive growth target to move to 150,000 BOE. All growth will be generated through organic development of their current land base and operations. The organization is recognized as one of Alberta's Top 50 employers and promotes an entrepreneurial culture of individual accountability, work / life balance, and professional career progression.

**Reporting Structure:**

The Project Manager will report directly to the Development Manager, North Asset Team.

**Responsibilities/Accountabilities:**

The role of the Project Manager is to plan, execute, and finalize projects according to deadlines, quality standards and within budget. This includes acquiring resources and coordinating the efforts of team members and third-party contractors /consultants in order to deliver projects according to plan. The Project Manager will define the project's objectives and ensure timely delivery throughout its life cycle, and working closely with the Development Manager, will deliver the required capability and capacity to meet or exceed the financial goals of the asset.

The Project Manager will be overseeing the execution of field property development strategies from concept through to completion. This would include coordination and interaction with all technical disciplines on the asset team. This role will oversee all elements, responsibilities and tasks in order to assist the Development Manager in successfully executing their budgeted programs and long term property development strategies.

This role is recognized as a developmental step for professionals to seek out further progression within the corporation to senior management positions or international assignments.

- Leading all technical members of the North Asset Team by coaching, mentoring, motivating, influencing and resolving issues for the technical project team members and contractors.
- Developing detailed project plans and communicating required directives to all team members and stakeholders.
- Liaising with project stakeholders, management and clients by delivering progress reports, proposals, requirements documentation, and presentations.
- Estimating the resources required to achieve project goals and ensuring that requirements are satisfied.
- Drafting and submitting budget proposals, managing project budget, timelines and tracking milestones along with identifying and managing project dependencies and critical path.
- When required, negotiating with other department managers for the acquisition of required personnel from within the company.
- Setting and continually managing project expectations with team members and other stakeholders.
- Identifying and managing project dependencies and critical path.
- Proactively managing changes in project scope, identify potential crisis, prepare risk analysis report and devise contingency plans and analyzing project profitability, revenue, margins, bill rates and utilization.
- Determining appropriate revenue recognition, ensuring timely and accurate invoicing, and monitoring receivables and collecting from the client when required.
- Tracking and reporting team hours and expenses on a weekly basis.
- Follow up with clients on unpaid invoices.
- Analyzing project profitability, revenue, margins, bill rates and utilization.
- Conducting project post mortems and creating recommendations reports in order to identify successful and unsuccessful project elements.

#### **Skills/Qualifications:**

- Engineering degree with a minimum of 10 years Oil and Gas experience.
- 5+ years of experience managing projects and technical teams is ideal.
- Excellent understanding of the upstream oil and gas business including all technical functions responsible for executing asset development strategies (i.e. geosciences, drilling, completions, facilities, exploitation, reservoir, production, land).
- Knowledge of risk management, budgeting, and capital planning.
- Clear understanding of industry best practices across the total range of industry disciplines as well as the ability to manage financial and people risk.
- Experience with MS Office and particularly MS Project, PMP would be considered as asset,

#### **Compensation/Remuneration:**

Our client offers a generous base salary, along with both short term and long term incentives, health spending account, fitness allowance, savings / RRSP contributions, vacation, flex days and full benefits.

**How to Apply:** If you are interested in this position, please submit your resume in Word or .RTF format to [info@quaderra.com](mailto:info@quaderra.com) including job ID #C11474 in the subject line. Thank you.