



The Quaderra Group specializes in the placement of technical and executive professionals in the energy and resource industries within Canada and around the globe. We utilize an innovative and proactive approach to reveal hidden talent to our clients and well-matched opportunities for our candidates. Our priority is to maximize the fit between companies and candidates. We look for the right fit – beyond the resume. This means we focus on getting to know YOU. This includes not only your skill set, but understanding what's important to you to help determine what you really want. We work for you – your satisfaction is our success.

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**JOB ID #: C11443**

**JOB TITLE: Operations Manager**

**POSITION LOCATION: Initially located in Calgary with eventual relocation to Fort McMurray, AB area (approx. 2014).**

**Operations: Oil Sands**

**Our Client:**

Our client is an integrated international energy company engaged in exploration and production within Canadian oil sands, integrated gas, refining and marketing. In Canada, the company is a partner in a mining oil sands project and also has 100% interest in various thermal oil sands prospects.

The company is seeking an experienced professional to fill the role of Operations Manager for their in-situ projects. The Operations Manager will design, recruit and manage a production / operations staff responsible for the operation of the in-situ oil sands projects. The candidate will be located in the Calgary office initially and will be involved in the design of the facilities for in-situ projects as well as recruitment for staff. This position will eventually be located in the Fort McMurray area managing the operations staff in all aspects of the operations in the field. The Operations Manager will manage a staff of production and process engineers, technicians, administrative personnel, field supervisors, and non-exempt personnel. Any work conducted in the field will be managed by this individual though some of the relationships will have reporting lines to other organizations.

**Reporting Structure:**

This role reports to the VP, Oil Sands Development

**Responsibilities/Accountabilities:**

- Participate in the design of facilities for in-situ projects.
  - Influence design parameters of facility to ensure safety and reliability.
  - Influence design parameters of facility to ensure operability.
- Manage Operations staff.

- Create a personnel resource strategy that documents what job functions, how many staff, and when personnel need to be added to the organization.
- Hire personnel according to schedule to build out the organization
- Supervise staff in all aspect of field operations.
  - Engineering Management:
    - Manage the production, process, drilling and completions, and HES engineers.
    - Process and Production planning, execution and monitoring.
    - Production forecasting/monitoring/reporting.
    - OPEX and sustaining CAPEX forecasting/monitoring/reporting
    - Coordination of Drilling and Completions activities (logistics)
    - Coordination of other support organization activity (logistics)
  - Field Personnel Management:
    - Direct supervision of field supervisors
    - Field supervisors will manage the non-exempt field personnel staff.
  - Office Management:
    - Design the field offices outside of Calgary (Fort McMurray office and administrative staff, field office and camp).
- Coordination of HES activities.
  - Ensure safe work execution of all field related activities
  - Ensure environmental responsibility and protection.
- Manage Global Procurement (CAPEX, OPEX and compliance)
  - Well and facility equipment
  - Warehouse creation and spare equipment management.
- Reservoir Management
  - Work closely with the sub surface team to design/monitor/revise well and reservoir operating parameters.
    - Operating pressures
    - Steam and well production rates
    - Zone isolations
    - Other
- Corporate Social Responsibility.
  - Operations Manager will be the Company's local representative to all the local stakeholders.

### **Skills/Qualifications:**

- Bachelor's Degree preferred, but no required depending on work history.
- 12+ years of oilfield experience including at least 5 years of relevant field experience with SAGD production/operations including safety, environmental and processing experience.
- Previous supervisory/leadership experienced is preferred.

### **Compensation/Remuneration:**

Our client offers a package that includes base salary, short term and long term incentives, and a full benefits package.

**How to Apply:** If you are interested in this position, please submit your resume in Word or .RTF format to [info@quaderra.com](mailto:info@quaderra.com) including job **ID #C11443** in the subject line. Thank you.