



The Quaderra Group specializes in the placement of technical and executive professionals in the energy and resource industries within Canada and around the globe. We utilize an innovative and proactive approach to reveal hidden talent to our clients and well-matched opportunities for our candidates. Our priority is to maximize the fit between companies and candidates. We look for the right fit – beyond the resume. This means we focus on getting to know YOU. This includes not only your skill set, but understanding what's important to you to help determine what you really want. We work for you – your satisfaction is our success.

JOB ID #: C10275

JOB TITLE: Supply Chain Management Lead (Contract – full time)

POSITION LOCATION: Calgary, AB

OPERATING AREA: Oil sands (Northern Alberta), Monday – Thursday shift

Our Client:

Our client is a well financed oil & gas company based in Calgary with its principal assets and interests being within the oil sands in Northern Alberta. The company is seeking an experienced Supply Chain Management Lead to support all procurement and contract activities as directed by the Projects Supply Chain Manager and ensure all requirements properly address the organization's policies and procedures necessary for the safe and proper completion of all construction activities. This position will contribute in the company's success in the construction of its SAGD facilities by supporting the Supply Chain Management Manager in ensuring that all purchasing and contracts confirms the company's requirements.

Reports to:

This position reports to the SCM Manager, Projects.

Responsibilities/Accountabilities:

- As a member of our client's Supply Chain Management group, oversee all site Procurement, Inventory Control and Contracts personnel to support Operations and Maintenance, Site Services, Health, Safety and Environment.
- Provide and demonstrate personal safety leadership in accordance with our client's Environment Health and Safety Program by providing safety stewardship for their vendors.
- Ensure all SCM activities are completed in accordance with the corporate SCM policies and procedures
- Assist in the development of site SCM work processes
- Provide coordination for home office initiatives all site personnel

- Develop and maintain effective work relationships with local and aboriginal businesses
- Ensure change management requirements are completed as per approved processes including analysis of any and all impacts on cost, schedule and quality
- Steward vendor relationships and liaise with strategic vendors at site
- Maintain vendor performance measurement data for all operations site activity
- Review and provide support for all required reports and Key Performance Indicators (KPIs)
- Manage and report all value creation initiatives to home office
- Work with the site team to ensure there is a complete understanding of all SCM requirements
- Manage vendor performance and continuous improvement of both the supplier relationship and departmental processes
- Perform selective audits of invoicing to ensure PO and contract terms are met
- Negotiate claims and mediate disputes
- Work with the SCM leadership team to ensure goals are met and maintained
- Develop a highly motivated team of SCM personnel of sufficient size and capabilities to ensure all work is properly managed.
- Provide commercial leadership and guidance to the operations team

Skills/Qualifications:

- PMAC designation or equivalent
- 10 years of related experience in SCM
- Supervisory experience
- Supporter of their safety culture
- Intermediate knowledge of Microsoft Office
- Working knowledge of contract law
- Excellent overall SCM knowledge
- A team player
- Can work independently
- Excellent customer relations skills (with internal and external customer)
- Excellent verbal and written communication
- Excellent negotiation skills
- Excellent interpersonal skills
- Works in detail but can comprehend the “big picture”

Compensation/Remuneration:

Compensation will be based on an agreed upon hourly rate under a Contract Services Agreement.

How to Apply: If you are interested in this position, please submit your resume in Word or .RTF format to info@quaderra.com including job ID #C10275 in the subject line. Thank you.