



The Quaderra Group specializes in the placement of technical and executive professionals in the energy and resource industries within Canada and around the globe. We utilize an innovative and proactive approach to reveal hidden talent to our clients and well-matched opportunities for our candidates. Our priority is to maximize the fit between companies and candidates. We look for the right fit – beyond the resume. This means we focus on getting to know YOU. This includes not only your skill set, but understanding what's important to you to help determine what you really want. We work for you – your satisfaction is our success.

JOB ID #: C10251

JOB TITLE: Contracts Senior Advisor

POSITION LOCATION: Calgary, AB

OPERATING AREA: North America

Our Client:

Our client, a globally diverse oil and gas producer, headquartered in Calgary is focused on a path to safe positive growth for the long term in Canada and internationally.

The Contracts Senior Advisor is responsible for the control and performance of contract development and management processes throughout the contract life cycle. The Contract Senior Advisor has the opportunity and is expected to have a significant positive impact on the company's operations, costs, adherence to policies and regulations, production figures and cycle times.

Responsibilities/Accountabilities:

- Facilitating and actively participating in the tendering of major contracts and projects, which are complex and often involve cross sectoral interests and where specifications, requirements and costing are not well understood
- Working with company procurement staff during tendering and contract negotiation processes to help achieve the lowest total cost
- Providing advice on the integration of suppliers and supplier performance for a specific project
- Providing advice on the optimal method and management of outsourcing, along with negotiating contracts which allow for the management of the outsourcer
- Negotiate detailed agreements to mitigate the contractual, financial and liability risk to the company

- Facilitate or lead alternative dispute resolution and conflict resolution techniques to resolve conflicts with vendors in a manner satisfactory to the client.
- Negotiating and drafting customized agreements with major suppliers, customers, third parties, and/or company subcontractors, which are longer term and complex, are often cross sectoral and with multiple stakeholders.

Skills/Qualifications:

- 7 - 10+ years experience
- Contract and strategic supply management experience in oil and gas production and/or exploration at a senior level and with a broad scope
- Drilling and completions experience preferred
- Vendor management experience
- Knowledge of Contract law
- Proven negotiator
- A university degree in a related field such as engineering, finance or business administration

Compensation/Remuneration:

Compensation includes competitive base salary, performance bonus, long term incentives, savings plan, company pension, flexible benefits program and coverage. Allowance, and excellent vacation and flex/work schedule.

How to Apply: If you are interested in this position, please submit your resume in Word or .RTF format to info@quaderra.com including job ID #C10251 in the subject line. Thank you.